HOW TO CREATE A WHAT-IF REPORT IN PANTHER DEGREE AUDIT (PDA)

GRADUATE STUDENT MANUAL
HOW TO CREATE A WHAT-IF REPORT IN PANTHER DEGREE AUDIT (PDA)

You may be thinking of changing your program of study and wonder how that change would affect your progress. You can use this component to set up and request a simulated or "what-if" advisement report based on alternate programs of study. Click the Create New Report button to set up your what-if scenario.

1. Under the “Academics” dropdown menu, select “What-if Report” and click ➔.

2. Click “Create New Report.”
3. “Create What-if Scenario” appears. The information that appears on the page by default is your current academic information.

4. Select a career for which you want the change to take place. You can use the fields below to set up a what-if scenario based on one or more programs of study. You can define up to three scenarios.

You may also select a different Catalog Year to view the different requirements based on year.

5. Once you are done selecting the new Program Scenario, click [Submit Request].
6. The What-if Report displays with the new College and Plan requirements.

7. To create a ‘What-if Course’ go to “Create What-if Scenario” (Steps #1-3)

A What-If Course allows you to view how a course can affect your PDA.

8. Scroll to the bottom of “Create What-if Scenario.” You will find the “What-If Course List” section. Click browse course catalog.
9. Click on a letter to browse for your subject area. Then click on the ▼ to expand.

10. Choose course by clicking select.
11. You will be directed back to previous page with course selected. You can change the term or delete the section if necessary.

12. Click **Submit Request**.

13. The ‘What-If Course” will show with a ? as a status and WH as type.

If you have any questions after reviewing this tutorial, please contact your advisor.